



PRIVACY NOTICE ON THE PROCESSING OF PERSONAL DATA FOR CANDIDATES

Dear Candidate,

This is to inform you that, pursuant to Articles 12 and 13 of EU Regulation 2016/679 on the "*Protection of natural persons with regard to the processing of personal data and on the free movement of such data*" (hereinafter Regulation), as part of the selection activities carried out by the company **d'Amico Società di navigazione S.p.a**, the latter manages a series of personal data relating to your person, and possibly to your family members.

1. Identity and contact details of the Data Controller

The Data Controller is **d'Amico Società di navigazione S.p.a**, with registered office in Via Enzo ed Elvira Sellerio 27, 90141, Palermo.

2. Contact details of the Data Protection Officer

Address: Corso d'Italia 35/B, 00198 – Rome – +39 06 845 611 fax +39 06 98968092 e-mail dpo@damicoship.com

3. Purpose of the processing

The processing of your personal data by **d'Amico Società di navigazione S.p.a** will take place for the purpose of managing selection activities.

More specifically, the processing can be carried out for:

- a. Selection and evaluation of candidates
- b. Internal help desk
- c. Management of corporate compliance and auditing/due diligence activities
- d. Management of information systems
- e. Compliance Management



4. Purposes related to the processing of particular categories of data

About the processing of special categories of personal data, where present in the curriculum and / or acquired during the selection activities, such as, for example, data relating to health, racial or ethnic origin, trade union membership, the same will be processed on the basis of the general authorization of the Italian Supervisory Authority (Garante per la protezione dei dati) by the provision no. 146 of 5/06/2019, for purposes related to selection and pre-recruitment activities.

5. Legal basis of the processing

The legal basis of the processing for the purposes a) and b) is constituted by Article 6, letter b) of the GDPR (processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract) and / or Article 6, letter c) of the GDPR (the processing is necessary to fulfill a legal obligation to which the data controller is subject).

The legal basis of the processing for the purposes from c) to e) is constituted by Article 6, letter f) of the GDPR (processing is necessary for the purposes of the legitimate interests pursued by the controller or by a third party, except where such interests are overridden by the interests or fundamental rights and freedoms of the data subject which require protection of personal data, in particular where the data subject is a child).

For the processing of special categories of data, even if connected to the aforementioned purposes, the legal basis is the provision of the Italian Supervisory Authority (Garante per la protezione dei dati no. 146 of 5/06/2019).

6. Processing methods and Nature of Data

Your data will be processed by computer and paper support, observing the rules on the protection of personal data, including those relating to data security, directly or even through third parties who could deal with the management of services and / or activities on behalf of the Company and / or its GROUP for the purposes described above.

7. Categories of data processed

The object of the processing is the data necessary for the pursuit of the purposes, specifically:

a) Identification data (name, surname, date and place of birth, residence, telephone and e-mail numbers and document with valid course);



- b) Professional Information: Educational qualifications and professional qualifications language skills computer skills, professional skills of any kind, previous work experience and related functions and tasks carried out with other employers, including any corporate offices held (where required by the position held and / or subject to application);
- c) Professional qualifications and driving license (where required by the position held and / or subject to application);
- d) Financial information: for example the information necessary to evaluate any proposals for payments / fees;
- e) In particular cases and only where this is strictly necessary for the purposes of selection and in relation to the specific figure sought, the Data Controller may process particular data relating to you, with specific reference to data relating to health, where present in the CV.

8. Categories of recipients of personal data and Transfer of personal data to a third country

The data you provide, relevant to the above purposes, may be communicated to public and private.

The communication of personal data is carried out on the basis of the obligations established by law. In relation to this, personal data are communicated to the Employment Centers, Social Security Institutions, the Ministry of Finance and any other bodies that may request it, always within the limits of the provisions of the legislation.

Your data may also be disclosed to persons appointed by **d'Amico Società di navigazione S.p.a** as external data processors for purposes strictly related to the execution and management of selection activities.

Your data may also be communicated to third parties based in non-EU countries, for needs related to the management of your employment / collaboration / internship contract always and in any case in accordance with the provisions of EU Regulation 2016/679 and on the basis of an adequacy decision pursuant to art. 45 or one of the appropriate guarantees referred to in art. 46.

Furthermore, the obligation of **d'Amico Società di navigazione S.p.a** to communicate the data to the Judicial Authority remains unchanged, whenever a specific request is forwarded in this regard.



9. Data retention

The storage of your personal data will take place in compliance with the security measures adopted by **d'Amico Società di navigazione S.p.a** regarding data protection, and access to the same will be allowed only to the personnel involved and duly designated to process the data.

For the purposes referred to in letter a) your data will be processed for a period not exceeding 18 months; once this deadline has been reached, your CV will be deleted and you can send a new CV if you wish.

For the purposes referred to in letters b), c) and e) your data will be processed until the limitation period of the rights deriving from the obligations assumed and / or legal obligations.

For the purposes referred to in letter d) your data will be processed in compliance with legal obligations and until the termination of the processing purpose.

10. Rights of the Data Subject

You may exercise at any time the rights provided for in Article 13, letter b) and Articles 15, 16, 17, 18 and 20 of the Regulation by contacting the Data Protection Officer at the contact details referred to in point 2 of this statement.

In particular, as a data subject, you may request:

1. access to personal data concerning him, in accordance with the provisions of Article 15 of the Regulation;
2. the correction of personal data concerning him, in accordance with the provisions of Article 16 of the Regulation;
3. the cancellation of personal data concerning him ("*right to be forgotten*"), in accordance with the provisions of Article 17 of the Regulation;
4. the limitation to the processing of personal data concerning him, in accordance with the provisions of Article 18 of the Regulation;
5. the portability of data concerning him, as provided for in Article 20 of the Regulation.



Finally, we inform you that you may object to the processing of data at any time, pursuant to art. 21 of the Regulation, in the event that one of the situations provided for in Article 6, paragraph 1, letters e) and f) of the same Regulation occurs.

11. Complaint to the Supervisory Authority

Finally, pursuant to Article 77 of the Regulation, we remind you that you have the right to lodge a complaint with the Italian Supervisory Authority (Garante per la protezione dei dati), in the event that you believe that the processing that concerns you violates the provisions of the Regulation itself.

12. Nature of the processing and obligation to provide data

Many of the data requested are necessary (also in execution of obligations deriving from legal regulations) for selection activities aimed at the possible establishment of the contractual relationship. In some cases, failure to provide them may result in the non-execution of these activities.

13. Existence of automated decision-making processes in the processing

It is specified that for the processing of the above data there is NO type of automated decision-making process, pursuant to Article 22 of the Regulation.

D'Amico
Società di Navigazione S.p.A.
Palermo Business Register
registration number, CF / P. IVA
00768720823
Share Capital € 25.000.000 i.v.

Official web site
www.damicoship.com

Palermo
Registered office
Via Enzo and Elvira Sellerio 27
90141 Palermo, Italy
p +39 091 6259822
F +39 091 8486027
And
damico.pa@damicoship.com

Rome
Administrative Office
General Management
Corso d'Italia 35b
00198 Rome
p +39 06 845611
F +39 06 98968092
And direzione@damicoship.com

Genoa
Office
Via de Marini 53
Shipping Tower – Staircase A
16149 Genoa
Fr +39 010 4495901
F +39 010 9868037
And damico.ge@damicoship.com

